



# County of Los Angeles CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION  
LOS ANGELES, CALIFORNIA 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA  
Chief Executive Officer

June 17, 2008

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC HEALTH: APPROVAL OF SIX AMENDMENTS FOR CASE  
MANAGEMENT, HOME-BASED CARE SERVICES FOR THE  
OFFICE OF AIDS PROGRAMS AND POLICY  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

Request approval of six amendments for Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome Case Management, Home-Based Care services to provide home and community-based care for persons with Acquired Immune Deficiency Syndrome.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Delegate authority to the Director of the Department of Public Health (DPH), or his designee, to execute amendments, substantially similar to Exhibit I, to six Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome (HIV/AIDS) service agreements for Case Management, Home-Based Care (CM/HBC) services with the service providers identified in Attachment A, to extend the term of each agreement for one year, effective July 1, 2008 through June 30, 2009, at a total maximum obligation of \$2,105,367.
2. Delegate authority to the Director of the DPH, or his designee, to execute any future amendments to the six agreements with substantially similar terms to revise the scope of work for each agreement and/or increase or decrease the maximum obligation by no more than 25 percent, subject to review and approval by County Counsel and the Chief Executive Office with notification to the Board offices.

Board of Supervisors  
GLORIA MOLINA  
First District

YVONNE B. BURKE  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

In approving the recommended actions, your Board is authorizing DPH to execute six amendments to extend the term of the agreements and increase the maximum obligation of each agreement to provide a continuum of CM/HBC services for persons living with HIV/AIDS who are functionally impaired and require intensive home and/or community based services.

The purpose of these amendments is to allow DPH to provide HIV/AIDS CM/HBC services. CM/HBC services utilize an interdisciplinary team approach to case management with each client assigned both a nurse case manager and a social work case manager to address the client's complex needs and provide services that are not available through other funding sources.

The HIV/AIDS CM/HBC services provided include, but are not limited to: 1) client intake assessment; 2) comprehensive assessment of client's physical, psychosocial, environmental, financial and functional status; 3) development, implementation, and monitoring of an individual service plan; 4) coordination of the provision of home attendant care and homemaker services; and 5) periodic reassessments of the client's status and needs.

### **Implementation of Strategic Plan Goals**

This action supports Goal 6, Community Services and Goal 7, Health and Mental Health of the County Strategic Plan by providing home and/or community-based services for persons with AIDS.

### **FISCAL IMPACT/FINANCING**

The total maximum obligation for the six amendments for the period of July 1, 2008 through June 30, 2009, is \$2,105,367, in net County cost.

The budgeted amounts for each of the six service providers are as follows: \$446,396 for AIDS Project Los Angeles; \$553,743 for AIDS Service Center; \$177,457 for Altamed Health Services; \$150,528 for Minority AIDS Project; \$485,153 for St. Mary Medical Center; and \$292,090 for Tarzana Treatment Center.

Funding for these agreements is included in DPH's Fiscal Year 2008-09 Proposed Budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The names and the terms of the service providers are as follows: AIDS Project Los Angeles, AIDS Service Center, Altamed Health Services, Minority AIDS Project, St. Mary Medical Center, and Tarzana Treatment Center. The terms of these agreements are effective July 1, 2007, through June 30, 2008.

County Counsel has approved Exhibit I as to form.

Attachment A provides a list of the providers. Attachment B provides additional information on the funding allocations for each provider, service planning area, and performance.

### **CONTRACTING PROCESS**

On May 16, 1995, November 14, 1995, and June 17, 1997, your Board approved these CM/HBC services agreements to provide home and community-based care for persons with AIDS and AIDS-related conditions. Since June 6, 2000, your Board has taken seven actions over the past eight years to extend the agreements in order to continue the provision of CM/HBC services.

These agreements have been continuously extended over the years by DPH, without the release of a request for proposals (RFP), in order to match/supplement the State Office of AIDS' (State) direct local investment with these service providers. Though DPH is interested in issuing an RFP to identify and select new service providers, DPH would like to coordinate this RFP process/effort with the State, given the State's local investment.

Furthermore, these agreements are being renewed for one year while the Office of AIDS Programs and Policy (OAPP) conducts a reassessment of the services provided and attempts to realign funding allocations across providers so that funding is aligned with the contractors' performance. If successful in both of these efforts, OAPP will request to have these agreements extended next year with the inclusion of the revised funding allocations, attempt to secure State funding for these services, and release an RFP in 2009. If unsuccessful, OAPP will return to your Board in spring 2009 and request your Board's approval to extend these agreements at the existing funding levels.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

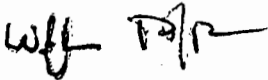
Approval of the six amendments will allow countywide HIV/AIDS CM/HBC services to continue uninterrupted and will allow DPH to make adjustments and improvements for the continuum of HIV/AIDS service deliverables.

Honorable Board of Supervisors  
June 17, 2008  
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**CONCLUSION**

When approved, DPH requires four signed copies of your Board's action.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'WTF' followed by a stylized flourish.

WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:SRH:SAS  
MLM:RFM:yb

Attachments (3)

c: County Counsel  
Director and Health Officer, Department of Public Health

061708\_DPH\_OAPP Case Mgmt

AGENCY NAME AND CONTACT PERSON:

- A. AIDS Project Los Angeles  
The David Geffen Center  
611 South Kingsley Drive  
Los Angeles, California 90005  
Attention: Craig E. Thompson, Executive Director  
Telephone: (213) 201-1456 Fax: (213) 201-1595  
E-mail: cthompson@apla.org
- B. AIDS Service Center, Inc.  
909 South Fair Oaks Avenue,  
Pasadena, California 91105  
Attention: Yvonne C. Benson, Executive Director  
Telephone: (626) 441-8495 X222 Fax: (626) 799-6253  
E-mail: ycb@aidssc.org
- C. AltaMed Health Services Corporation  
500 Citadel Drive, Suite 490  
Los Angeles, California 90040  
Attention: Castulo de la Rocha, President/CEO  
Telephone: (323) 725-8751 Fax: (323) 889-7399  
E-mail: cdelarocha@altamed.org
- E. Minority AIDS Project  
5149 South Jefferson Boulevard  
Los Angeles, California 90016  
Attention: Victor P. McKamie, Executive Director  
Telephone: (323) 936-4949 Fax: (323) 936-4973  
E-mail: vmckamie@map-usa.org
- F. St. Mary Medical Center  
Care Programs & Clinics  
1050 Linden Avenue  
Long Beach, California 90813  
Attention: Marcia Alcouloumre, M.D., Medical Director  
Telephone: (562) 624-4940 Fax: (562) 491-7926  
E-mail: Marcia.alcouloumre@chw.edu
- G. Tarzana Treatment Centers, Inc.  
18646 Oxnard Street  
Tarzana, California 91356-1486  
Attention: Albert Senella, Chief Operating Officer  
Telephone: (818) 996-1051 X3815 Fax: (818) 996-3051  
Email: asenella@tarzanatc.org

**HIV/AIDS RELATED SERVICES  
CASE MANAGEMENT, HOME-BASED CARE SERVICES  
NET COUNTY COST FUNDS**

Term 1: 7/1/08 - 6/30/09

Agency and Agreement Number	Term 1 Allocation	Total Allocation	SPA	Supv. Dist.	Performance as of December 31, 2008
AIDS Project Los Angeles No. H-204620	\$446,396	\$446,396	4	3	Agency needs to improve performance regarding service goals. Program Manager is providing technical assistance to staff.
AIDS Service Center No. H-208501	\$553,743	\$553,743	3	5	Agency needs to improve performance regarding service goals. Program Manager is providing technical assistance to staff.
Altamed Health Services No. H-205189	\$177,457	\$177,457	7	1	Agency is meeting most goals.
Minority AIDS Project No. H-208517	\$150,528	\$150,528	6	2	Agency needs to improve performance regarding service goals. Program Manager is providing technical assistance to staff.
St. Mary Medical Center No. H-208518	\$485,153	\$485,153	8	4	Agency is exceeding goals.
Tarzana Treatment Center No. H-204608	\$292,090	\$292,090	2	3	Agency is meeting most goals
<b>Grand Total</b>	<b>\$2,105,367</b>	<b>\$2,105,367</b>			

Total maximum County obligation: \$2,105,367 100% offset with Net County Cost funds

Net County Cost funds: \$2,105,367

Contract No. \_\_\_\_\_

**HUMAN IMMUNODEFICIENCY VIRUS (HIV)/  
ACQUIRED IMMUNE DEFICIENCY SYNDROME (AIDS)  
CASE MANAGEMENT, HOME-BASED SERVICES AGREEMENT**

Amendment No. \_\_\_\_\_

THIS AMENDMENT is made and entered into this \_\_\_\_\_ day  
of \_\_\_\_\_, 2008,

by and between

COUNTY OF LOS ANGELES  
(hereafter "County"),

and

\_\_\_\_\_  
(hereafter "Contractor").

WHEREAS, reference is made to that certain document entitled "HUMAN  
IMMUNODEFICIENCY VIRUS (HIV)/ACQUIRED IMMUNE DEFICIENCY SYNDROME  
(AIDS) CASE MANAGEMENT, HOME-BASED SERVICES AGREEMENT", dated  
November 14, 1995, and further identified as Agreement No. \_\_\_\_\_, and any  
Amendments thereto (all hereafter "Agreement"); and

WHEREAS, it is the intent of the parties hereto to extend Agreement and provide  
other changes set forth herein; and

WHEREAS, said Agreement provides that changes may be made in the form of a  
written Amendment which is formally approved and executed by the parties.

NOW, THEREFORE, the parties agree as follows:

1. This Amendment shall be effective on July 1, 2008.

2. The first paragraph of Paragraph 1, TERM, shall be amended to read as follows:"1. TERM: The term of this Agreement shall commence on November 14, 1995 and continue in full force and effect through June 30, 2009, subject to the availability of federal, State, or County funding sources. In any event, County may terminate this Agreement in accordance with the TERMINATION Paragraphs of the ADDITIONAL PROVISIONS hereunder."

3. Paragraph 2, DESCRIPTION OF SERVICES, shall be amended to read as follows:

"2. DESCRIPTION OF SERVICES: Contractor shall provide the services described in Exhibits \_\_\_\_\_, attached hereto and incorporated herein by reference."

4. Paragraph 3, MAXIMUM OBLIGATION OF COUNTY, Subparagraph O, shall be added to Agreement as follows:

"O. During the period of July 1, 2008 through June 30, 2009, the maximum obligation of County for all services provided hereunder shall not exceed \_\_\_\_\_ Dollars (\$\_\_\_\_\_).

Such maximum obligation is comprised entirely of net County Cost funds. This sum represents the total maximum obligation of County as shown in Schedule \_\_\_\_\_ attached hereto and incorporated herein by reference."

5. Paragraph 6, COMPENSATION, shall be amended to read as follows:

"6. COMPENSATION: County agrees to compensate Contractor for performing services set forth in Schedule \_\_\_\_\_ and the Cost



Reimbursement of this Agreement. Invoices and cost reports must be submitted and will be reimbursed in accordance with approved line-item detailed budgets."

6. Paragraph 7, CONFLICT OF TERMS, shall be amended to read as follows:

"7.. CONFLICT OF TERMS: To the extent there exists any conflict or inconsistency between the language of this Agreement including its ADDITIONAL PROVISIONS and that of any of the Exhibits, Attachments, and Schedules attached hereto and any documents incorporated herein by reference, the language in this Agreement shall govern and prevail."

7. Exhibit \_\_\_\_\_, SCOPE OF WORK FOR HIV/AIDS CASE MANAGEMENT, HOME-BASED SERVICES is attached to this Amendment and incorporated in Agreement by reference.

8. Schedule, \_\_\_\_\_ BUDGET FOR HIV/AIDS CASE MANAGEMENT HOME-BASED SERVICES is attached to this Amendment and incorporated in Agreement by reference.

9. Except for the changes set forth hereinabove, Agreement shall not be changed in any respect by this Amendment.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles  
has caused this Amendment to be subscribed by its Director of Public Health, and

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Contractor has caused this Amendment to be subscribed in its behalf by its duly authorized officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

By \_\_\_\_\_  
Jonathan E. Fielding, M.D., M.P.H.  
Director and Health Officer

\_\_\_\_\_  
Contractor

By \_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

Title \_\_\_\_\_  
(AFFIX CORPORATE SEAL)

APPROVED AS TO FORM  
BY THE OFFICE OF THE COUNTY COUNSEL  
RAYMOND G. FORTNER, JR.  
County Counsel

APPROVED AS TO CONTRACT  
ADMINISTRATION:

Department of Public Health

By \_\_\_\_\_  
Gary T. Izumi, Chief  
Contracts and Grant Division